

## Lyng Parish Council

### Minutes of a meeting held on Wednesday 1<sup>st</sup> November 2017 at Lyng Primary School, 7.30 pm

Parish Councillors present: C Davis (Chair), S Bird, C Boycott, K Graham, K Meader, G Moore and M Speller  
Also in attendance: 6 member of the public, DC Bambridge and Locum Clerk H Frary

3 Representatives from Highways England and David Allfrey (Norfolk County Council) attended for item 3

**1 Apologies for absence:**

No apologies for absence.

**2 Declarations of interest by councillors on any of the agenda items**

No interests declared

**3 To receive a report from Highways England giving information about the A47 dualling plans. This will include an opportunity to hear from members of the public.**

Highways England representatives presented their plans for the dualling which combine option 2 and 3. They explained that the strategic route has been decided and junction placement is now being consulted upon. Traffic modelling and local information will be fed into 'design fix B' which will be open for statutory consultation during 2018. The final design is likely to be submitted for independent examination during November 2018 where not only with the technical design will be considered but also the level of public consultation. Once this has been completed there will be a period of 15 months to make any further amendments before work begins.

Highways England gave the parish a large scale map of the route which will be displayed in the Church, and agreed to forward a pdf to be added to the Parish Website.

It was noted that there are plans for two roundabouts, one at Blind Lane and one at Wood Lane. There was discussion about whether a roundabout is the best type of junction, and Highways England explained that it is the most cost efficient and there is no current justification to vary this.

Concerns were raised that the North Tuddenham intersection will lead directly through Lyng towards the Fakenham Road which will mean that when drivers take the shortest route between Dereham / Swaffham and the NDR they will travel through the village. The Council reminded NCC Highways Officer David Allfrey (DA) that there is already evidence of an increase of approximately 300% in HGV traffic through the village, and there is a strong likelihood that this will increase further. Highways England confirmed that they will consider recommending a restriction to prevent this, however only NCC have the power to enforce. Councillors asked for the width of the current slip road to be retained as that will discourage HGV's from attempting to leave the main road at a narrow junction.

Councillors asked for an update about the NDR. DA explained that the first section (Fakenham Road to Cromer Road) will open on 11<sup>th</sup> November. The second section (Cromer Road to Wroxham Road) will open by the end of 2017 and the full scheme by mid March 2018. There are no plans for any improvement to Wood Lane within the NDR however any impact on surrounding villages will be addressed if there is evidence of increased traffic. DA explained that any works within Lyng would only be possible after the impact of the new road is fully monitored and assessed and he can provide statistics to the Parish Council's affected by the opening of the NDR. He agreed to attend the next Parish Council meeting to discuss strategies to prevent rat running and also consider the survey data that the parish have collected. Councillors asked if there was any progress towards the Norwich Western Link project and DA stated that there is a public report on the County Council website. The link will be shared with councillors and added to the Lyng website.

ITEM 8 - AB agreed it would not be necessary **at this stage** for the PC....

Not the second one ITEM 2 in it's entirety, as I think this was wishful thinking. But DA did say "he could provide statistics to the PC's affected by the opening of the NDR."

and nothing else. But DA is coming to our next meeting, so things can be clarified then.

Highways England closed by stating that they would like all comments to be submitted by the end of November if possible and informed the meeting that they are required to answer all questions and provide rationale within the consultation period.

Highways England and NCC Highways representatives left the meeting.

**4 Approval of the minutes of the meeting held on 6<sup>th</sup> September 2017.**

The minutes of the July meeting were signed by the Chair as correct record.

**5 Matters arising**

Item 5: 30mph stickers have not been added to the newsletter yet.

Item 9: It was not possible for Parish Council representation at the Police meeting

Permissive footpaths: A draft agreement has been shared by Sparham Parish Council however clarification of details are still required. It was agreed that there should be a meeting between KG, CD and the chair of Sparham Council to discuss the way forward. **CD to arrange**

Item 6.3 – The Clerk has not received a response from Bernard Matthews. **Clerk to chase**

All other matters are covered in the Clerks report.

**6 To report progress on items not on the agenda from the last meeting**

- Notice Boards update. The board is finished and ready to be installed. Lyng Stores are happy for it to be returned to the original place which is central to the village. Mr Tooby agreed to install the board.
- Playground Inspections. The historic inspection data has not been recovered. Councillors agreed to complete two-weekly inspections on a rota and submit reports by email to the Clerk to collate. If the weather is suitable CB will lay sharp sand as agreed at the September meeting.
- Agreement of contractor to complete tree inspection – The clerk obtained quotes which had been circulated as part of the Clerks report. It was agreed that AT Coombes to be appointed to complete the survey. Proposed: KG, seconded: SB. **Clerk to action**

The meeting was closed at 8.14pm to allow members of the public to speak on any items that they wished.

**7 Open forum for Public Participation: an opportunity to hear from members of the public (members of the public are allowed a maximum of 3 minutes each)**

- (i) A resident complained that the verge outside their property has not been cut by the Rangers. As the grass is long the resident thought it was causing damage to their property as well as being unsightly and a visual obstruction for traffic. They informed the Parish Council that they were very concerned about the lack of response from NCC and are looking at any further action that can be taken.
- (ii) A resident noted that the diverted footpath next to the abattoir is not easily passable particularly at the northern end. It was agreed that the Clerk should email Norfolk County Council and copy to Bill Borrett, R S Bakers and also Elsing Parish Council as the top of the footpath is in Elsing. **Clerk to action.**

The meeting was opened at 8.25pm

## 8. Lyng Village Hall Update including Lottery bid

Andrew Blencowe reported that there will be a meeting between the Village Hall Committee and the National Lottery Capital Finance Project Officer next week. It is hoped that after this meeting the Village Hall Committee will begin the process of tendering to allow a contractor to be appointed to begin work in January. The existing hall is likely to be demolished towards the end of the year due to delays in disconnecting the electricity. Adjoining neighbours and the Parish Council will be notified as soon as a date is known as access to the Multi Sports Area and churchyard will be temporarily closed as a safety measure. **CD to inform all hirers of the playing field that this is imminent.**

The Breckland Council Tree Officer has visited the site and is happy for certain trees to be removed and others to be cut back to improve sunlight reaching the proposed solar panels on the roof. It was noted that there are currently insufficient funds for these panels, and fundraising will be needed for extra work such as this and grant providers such as BIFFA are being considered. It was confirmed that there are sufficient funds for the rebuild of the Village Hall to a high standard and the fundraising is for extra projects and AB agreed at this stage it would be not necessary for the Parish Council to be asked for funding to cover any extra new village hall project

There was lengthy discussion around the lack of changing facilities and how this could potentially affect football teams both now and in the future.

CD thanked the Village Hall committee for all their hard work and commitment and especially for their perseverance during unforeseen difficulties. She reminded the meeting that the Parish Council have previously ring-fenced funds for the Village Hall project which will be honoured, but no further money has been requested or offered.

3 members of the public left the meeting at 8.40pm

## 9. Planning matters

### 9.1 To receive results of planning applications

- 3PL/2017/0963/F – Lyng Village Hall re-build – approved.
- 3PL/2017/0941/HOU – The Old School House, The Drift. Single Storey side extension – approved.

### 9.2 To comment on planning application received

- 3PL/2017/1224/HOU – 26 Richmond Place, Lyng – conservatory to the front of property
- 3PL/2017/1287/HOU – Lakeside Cottage, Easthaugh Road – Installation of a detached timber garden room

No views or comments on the above applications. Proposed: KM, seconded: MS

### Clerk to respond

- Vattenfall Primary Consultation Zone – It was noted that the document is asking for comments on the process of consultation and not the potential plans. Any comments to be sent to the Clerk by 8<sup>th</sup> December and she has delegated authority to respond on the Councils behalf. Proposed: KG, seconded: CD.

## 10 Clerks Report

This had been previously circulated. Councillors asked the Clerk to circulate a list of statutory policies rather than best practice. On receipt of this a Policy Renewal Schedule will be created by the clerk when she returns in January. **Locum and substantive Clerk to action.**

## 11 Finances

### a. Payments list approved:

Payment to	Description	Payment	VAT to be reclaimed
Ovington Parish Council	Locum Clerk (November)	£360.00	
Ovington Parish Council	Locum Clerk (December)	£360.00	
Rachel Leggett & Assoc	Training Course	£60.00	
Gary Lake	Mole treatment	£160.00	
Gary Lake	Grass Cutting	as per schedule	

#### b. To Approve receipts list

Payment from	Description	Receipt
Breckland Council	Precept	£4,183.00
Breckland Council	Grant	£152.00

#### 12 Highways

Meeting with Highways – CD reported that the meeting with Ben Raynor, Highway Engineer had been very positive however most of the suggestions were not very easy to implement and would be costly. He agreed that faded road markings could be repainted and speed limit repeater signs would be considered at strategic points in the village. **Clerk to chase the report and circulate.**

Highways Rangers – it was agreed that all contact to the Rangers should be through the Clerk. If anyone has any issues they would like addressing when the Rangers next visit to email the Clerk by 10<sup>th</sup> November. One item to be requested is the cutting of Manor Close Verge as this is the responsibility of Highways. **All Councillors to action**

To consider the purchase of a SAM2 sign for the Parish – it was agreed to wait until the report from Ben Raynor, Highways has been received before proceeding. Until the costings of other Highways issues are known a decision on a SAM sign cannot be made.

#### 13 Grounds Maintenance

Grass cutting in the Parish – CD reported that the grass looks much tidier within the village. Gary Lake, Contractor, has submitted his timesheet and it was agreed that he should be paid in accordance with his payment schedule along with £160 for mole removal. Councillors agreed that the contractor Gary Lake would be paid at a proportion of his annual invoice, subject to works and receipt of time sheet, at each Parish Council meeting.

Burial ground Risk Assessment – CD reported that a resident fell over uneven ground in the burial ground. Since then Gary Lake has cut the grass and the area is improved. The Clerk wrote to the resident and the matter is now considered closed.

#### 14 Correspondence

Letters drafted to residents and circulated before the meeting regarding Grounds maintenance and Highways issues were agreed to be sent. Proposed: KG, seconded: KM. **Clerk to action.**

#### 15 To receive Councillors Questions

CD – This year there are the lowest number of football teams using the pitches. This is because teams struggle to recruit players.

CB – The website needs updating to include information from the latest AGM. It was noted that Councillor profiles are not on the site.

KG – Residents have raised concerns over the length of the firework season and distress this is causing to animals. **KG to draft an item for the newsletter.**

The IEB drain behind Port Row is overgrown and needs clearing. The householder has contacted NCC with no success. The Clerk to write to the Water Management Association at Breckland Council. **Clerk to action**

DC Bambridge - the next Police meeting will be held on 29<sup>th</sup> November in Dereham. He suggested residents contact their County Councillor with complaints about verge cutting. He noted that Billingford Lakes have reopened their planning application.

**13 To confirm future Parish Council Meeting venue/dates**

Wednesday 8<sup>th</sup> January – venue to be confirmed.

There being no further business the meeting closed at 21.05pm.

Draft