

# Clerk's report

**The items below relate to actions/resolutions from the 1<sup>st</sup> November 2017 meeting.**

**Item 5: Bernard Matthews** – I reported the issue and they said that they would ask their drivers to be more careful

**Item 6: Tree report** – The inspection was carried out and report circulated. No urgent actions so no work has been commissioned between meetings.

**Item 6: Play rota:** The rota has been circulated and added to the outlook calendar. Reports are being sent to the Clerk for filing

**Item 7: Footpath in need of clearing.** Reported and logged as item ENQ900122831

**Item 10 : Policy list** I contacted NALC County Officer who said 'there is not an 'off the shelf' list, but I would look at the Local Council Award Scheme submission document which lists what is needed at foundation level. This I would recommend'. I have attached the Foundation Level Criteria as appendix A

**Item 12 : Highway report to chase.** Report received and circulated – Councillors deciding on a response and on the January agenda

**Item 15: Water Management Association at Breckland re Port Row IEB drain:** This is ongoing as per the email trail.

**The items below relate to actions/resolutions from the 20<sup>th</sup> November 2017 meeting.**

Item 3: Planning response submitted

Item 4: Wayleave posted and emailed

Item 5: Response submitted to HE and their response circulated to Councillors