

## Lyng Parish Council

### Minutes of a meeting held on Thursday 11<sup>th</sup> January 2018 at Lyng Church, 7.30 pm

Parish Councillors present: C Davis (Chair), S Bird, C Boycott, K Graham, K Meader, G Moore and M Speller

Also in attendance: 17 member of the public, DC Bambridge and Locum Clerk H Frary

David Allfrey (Norfolk County Council) and a colleague attended for item 3

**1 Apologies for absence:**

No apologies for absence.

**2 Declarations of interest by councillors on any of the agenda items**

No interests declared

**3 To receive a report presentation from David Allfrey, NCC Highways. This will include an opportunity to hear from members of the public**

David Allfrey (DA), NCC Highways, reported that the first section of the NDR was opened on 11<sup>th</sup> November. The whole scheme should be finished by the end of March 2018. He reported that monitoring will be undertaken place during April / May 2018 and October / November 2018. The data gathered will help inform decision making around the increased traffic impact on Lyng and other local communities.

The Norwich Western Link is another road with which he is involved. It will link the A1067 and A47 however the route has not been agreed. There will be a corridor assessment and evaluation starting with a public consultation in 2018 with an anticipated solution being agreed in early 2019. DA will send the link to the Clerk.

DA shared traffic monitoring data that has been recorded since 2014. Members had already seen these figures some months ago. (attached to the signed minutes as appendix 1). He explained that there are approximately 85 sites being monitored, and the two whose data was shared were the nearest to Lyng and cover the informal HGV route through the parish. DA noted that there is an anomaly in the east bound HGV's through the village in October 2016 and suggested that it was due to the incorrect calibration of the recording equipment as the increase in class 5 HGVs is offset by the reduction in class 4 HGVs. Councillors disputed this and DA agreed to work with the Council to look at specific issues in the village. He added that a 20 mph zone could be considered if the data from monitoring shows that it could be appropriate. Councillors raised concerns that NCC customer services responded to a resident by implying that it was the Parish Council's fault that we are not reducing the speed limit when there has been every effort made to have a 20mph zone but it has been rejected by the local Highways Engineer. They asked if the feasibility study could be initiated immediately. DA explained that it would need to be based upon evidence however he will contact the area team to note the Parish Council's concerns.

Councillors asked why there was a delay after the NDR opened before completing a survey. DA explained that six months allows for traffic patterns to settle and data to be meaningful. He added that HGV counts are not the same as traffic speed data. He will try to attend the May meeting to discuss it further.

A member of the public informed DA that the current roads are not adequate to take the weight of the current HGVs and even if there is no significant increase the number of potholes are increasing and the road is sinking due to the weight of the vehicles. The resident accepted that there is insufficient money to upgrade the roads so would favour a weight restriction to a 20 mph speed limit as a starting

point. DA agreed to draw up outline plans for a weight restriction for the parish from the A1067 through the village. These initial plans will be available to the Parish Council within two weeks to allow review for local issues before consultation with landowners and farmers who would be affected by the scheme.

Other concerns raised by residents include:

- HGVs travelling through Lyng towards Dereham are too wide and causing issues for oncoming traffic.
- When the Western Link is opened traffic may not reduce as vehicles will still look for the shortest route to the NDR which will involve cutting through Lyng.
- Cars drive very fast through the village and the road maintenance is very poor with many pot holes.

**Clerk to invite DA to attend the May Parish Council meeting**

**Clerk to send DA a copy of the report from the Parish Council meeting with Ben Raynor, Highways Engineer.**

**DA to draft and supply outline weight restriction plans for the Parish Council within two weeks.**

NCC Highways representatives and one member of the public left the meeting at 8.15pm

#### **4 Approval of the minutes of the meeting held on 1<sup>st</sup> and 20<sup>th</sup> November 2017.**

The minutes of the November meetings were signed by the Chair as a correct record.

#### **5 Matters arising**

Defibrillator - MS maintains his support for a defibrillator within the Parish and informed the meeting that the British Heart Foundation would consider funding one. KG expressed concerns that there is no evidence of the value of a defibrillator in a rural community she informed the Council that the on going maintenance and governance issues would need to be thoroughly investigated before any agreement was made. GM explained that he had been approached by a resident who is a nurse and supports the project. He will contact her to ask for more information. MS will apply to the National Lottery and British Heart Foundation for funding to purchase a defibrillator. **GM and MS to action.**

#### **6 To report progress on items not on the agenda from the last meeting**

- Playground Inspections. The Clerk has circulated an inspection rota. **Clerk to circulate again.**
- Consideration of any action to take in response to the tree inspections. The tree survey shows there are no high risk trees. There was the recommendation to either remove or heavily reduce a tree as a medium priority. **Clerk to get quotes for both options for the next meeting.**

The meeting was closed at 8.35pm to allow members of the public to speak on any items that they wished.

#### **7 Open forum for Public Participation: an opportunity to hear from members of the public (members of the public are allowed a maximum of 3 minutes each)**

- (i) A resident thanked KM for arranging the CPR training course. They supported action being taken by MS to fund a defibrillator.
- (ii) A resident raised the issue of the new footpath to Lyng bridge as HGV's drive onto it. They suggested a series of reflector posts to stop traffic. **Clerk to request from Highways**
- (iii) Flooding in Back Lane – it was suggested that the original drains installed when the houses were built have collapsed. Councillors noted that it is the responsibility of Wherry Housing Association to make necessary repairs. **The Clerk to contact Wherry Housing Association to remind them of their responsibility.** It was suggested that the drains could be diverted away

from their current route to avoid the strain on the existing infrastructure in Back Lane. **Clerk to suggest to Highways**

- (iv) The repairs to the non-kerbed road edge of Back Lane undertaken by the Highway Rangers have collapsed. The path is very uneven and needs repairing. **Clerk to report to Highways.**
- (v) The dog bins were not emptied between Christmas and New Year which led to the bins overflowing. **A reminder for owners to be responsible when clearing up after their dog will be provided for the 'Hill and Vale' and the Village Website.**
- (vi) Construction on the Village Hall starts next week. By mid to late Feb the main build will start which lasts for 10 months. Concerns were raised that children may try to enter the building site and a reminder that building sites are dangerous to be included on the website and Hill and Vale. **Clerk to add to website and CD to add to Hill and Vale.**

The meeting was opened at 8.45pm

## 8. Planning matters

### 8.1 To receive results of planning applications

3PL/2017/1438/HOU – 1 Yew Barns, Primrose Green, Lyng. Extension to rear of property. Approved.

3PL/2017/1324/VAR: Karliesha, Plot 2, Rectory Road, Lyng – Variation to Condition 2 on 3PL/2017/0021/F in respect of increase floor area of pool building. Approved

3PL/2017/1467/HOU: Aisling, The Common, Lyng. Approved

### 8.2 To comment on planning application received

3PL/2017/1535/HOU: 13 Elsing Road, Lyng – demolition of garage and the erection of single storey extension. No views or comments Proposed: CD, seconded: CB

## 13 Correspondence (brought forwards)

CD read an email received by a resident who is concerned about speeding traffic in the village. The Council agreed that they support his request for a 20mph zone in the village, however noted that Ben Raynor, Highways Engineer said that there is no proof that this is required and the cost for this change is very high. It was agreed that the Parish Council should write to Ben Raynor to challenge this. Councillors added that during a site visit there was speeding traffic and cars driving on the pavement which he would have observed. Any evidence of inconsiderate or aggressive driving to be reported to CD to add to her log and also the police where appropriate.

## 9 Clerks Report

This had been previously circulated and there were no questions

## 10 Finances

### a. Payments list approved:

Payment to	Description	Payment
Ovington Parish Council	(locum Clerk January)	£450.00
Ovington Parish Council	(locum Clerk February)	£360.00
H Frary	Expenses (2017)	£64.97
A T Coombes	(Tree Survey)	£250.00 + VAT
Community Car Share		£68.42

Proposed: GM, Seconded: CD

### b. To Approve receipts list

None

- c. To update the Bank Mandate form to reflect the change in personnel. Delayed until a new Clerk is appointed
- d. To review the Allotment rent for 2019. It was proposed by GM and unanimously agreed that the rent should be increased for a standard plot from £10 to £12 and for the larger plot from £18 to £20 from January 2019. **Clerk to write to the plot holders.**
- e. To agree to the budget and therefore precept request for 2018/19. KM led the meeting through his recommended figures for the budget in 2018/19. It was agreed that the precept request should be increased to £10,243. Proposed: CD, seconded: GM

3 members of the public left the meeting at 9.10pm

## 11 Highways

- 11.1. To agree a response to the ongoing correspondence from Ben Raynor, Highways Engineer. Clerk to draft a letter including the points from this meeting and previous outstanding issues. The draft to be circulated to all Councillors for comment before sending. **Clerk to action**
- 11.2 Reflector posts of the new footway to Lyng Bridge. See item 7ii
- 11.3 Abattoir Footpath Elsing Road update. The Clerk has chased but there has been no response to date. **Clerk to chase again.**
- 11.4 Flooding in Back Lane. See item 7iii
- 11.5 To update the situation regarding signing the agreement for a Permissive Footpath in association with Sparham Parish Council. All the sample documents have been circulated within the Council and it was agreed that KG should draft a personalized agreement. She will circulate the draft to Councillors then send to Sparham Council for their comments. **KG to action and clerk to add to next agenda**
- 11.6 Other Highways Issues. There was a recent road closure with no formal diversion route which meant that traffic was cutting through Easthaugh Road which was very dangerous. The verges were damaged by traffic struggling to pass on the narrow road. **Clerk to write to Highways and Police and ask them to be careful when diverting traffic.**  
There was a recent fatal accident at Nowhere Lane (C199) off the A1067 in Sparham and Councillors were anxious to point out that the other turning on the A1067 (Grove Lane - U35061), between Sparham Hill and Nowhere Lane (C199), is dangerous and clearly unsuitable for two way traffic, particularly when vehicles are attempting to turn onto the A1067. The Parish Council request that it is modified to allow traffic to be one way, with travel only in a northerly direction i.e. downhill. **Clerk to request from Highways**

## 12 Grounds Maintenance

- 12.1 To discuss the overflow car park at the Village Hall. The Village Hall committee have asked for confirmation that if there is a large event at the Village Hall the area, which is currently the multi-sport and playing field car park, can be used as an overflow carpark for the hall. It was agreed that this would be acceptable. Proposed: CD, seconded: GM
- 12.2 Any grounds maintenance issues. A resident has concerns about the moles in the new burial ground. It was agreed that Gary Lake should be informed that there are moles and asked if any action needs taking. The Clerk to contact the resident who has concerns and explain that there is no way to keep the moles out, however the situation is being monitored. **CD to pass contact details of the resident to the Clerk prior to responding. Clerk to contact Gary Lake and ask other Councils how they deal with moles. Burial Ground risk assessment to be added to next agenda.**

## 13 Correspondence

Covered earlier in the meeting

## 14 To update any information known about Lyng Stores

No further information is known. **Clerk to action and add to next agenda.**

**15 To consider Clerk recruitment and agreement of interim roles.**

There have been three applicants and once the closing date has passed an interview panel will be formulated. HF to remain as locum until the end of February and then the situation to be reviewed if no appointment has been made. In the interim, KW to be appointed as RFO in an unpaid capacity. He therefore will sign and submit the precept request. Proposed: CD, seconded: KG. **KM to action.**

**16 To receive Councillors' questions.**

CB to organise a litter pick for the 'Keep Britain Tidy' weekend. **CB to organise , CD to contact the previous organizer and clerk to draft a risk assessment.**

**17 To receive items for the next meeting agenda**

None

**18 Date and venue for next meeting.** 14<sup>th</sup> March (GM apologies) at Lyng Church

**19 Public participation brief items**

Residents asked if there had been any response from Lyng Stores. CD explained that this had been covered earlier in the meeting and would be updated at the next agenda.

Residents asked how much the precept would be increased by and the cost to each resident. CD explained that the precept had been increased to £34.31 per year per tax paying resident as discussed earlier in the meeting and the figure would be included on the minutes.

Residents asked for an update about the Clerking situation as they were not aware that Sarah Hunter had resigned. CD explained that Sarah had decided at the end of December not to return from unpaid maternity leave for family reasons. The Council expressed their disappointment however accepted the reasons why she had made this decision.

There being no further business the meeting closed at 21.30pm.