

# Clerk's report

**The items below relate to actions/resolutions from the 10 May meeting.**

**Item 3:** The minutes have been published on the website.

**Item 4(i):** Quote for a new post for the tree: Quote from Gary Lake £30 (quote given over phone).

**Item 4(ii):** Feedback on the monitoring that was requested from the February NWL Local Working Group meeting- this has now been received and sent to Councillors.

**Item 7.2:** 3PL/2017/0479/HOU LYNG: Kilmorie Elsing Road – comments sent to Breckland Council.

3PL/2017/0469/HOU SPARHAM: Wensum Lodge Lyng Road - comments sent to Breckland Council.

**Item 8.1:** Permissive path – Costings for Fairmeadow sent to Councillors. Costings from MR C Sayer received.

**Item 9:** To discuss the Commonwealth War graves Commissions - the Chair discussed this with the PCC

**Item 10.1:** Finances – all payments were made.

**Item 10.3:** Adoption of 2016/17 accounts for audit - accounts sent to external auditors together with requested documents. Exercise of electors rights published online.

**Item 10.4:** Insurance renewal 2017/18- payment made to Zurich Insurance

**Item 11.1:** Allotments - Fence and Boundary- meeting organised and held between Councillors and Ms S Jarvis.

**Item 12:** Conservation area status of Lyng – map showing conservation area in Lyng sent to Councillors.

**Item 16.1:** Letter from a member of the public regarding election process – reply sent

**Item 16.2:** Query from a member of public regarding a plaque for the new tree - quotes obtained for new plaque.

**Item 16.3:** Letter from a member of public regarding Lenwade Waste Plant – status of the application found out. It was refused and to date they have not received an appeal from the applicant.

**Item 16.4:** Email from a member of public regarding the Future of Localism – reply sent.

**Item 16.5:** reply sent. Emailed 2 colleges with possibilities the notice board could be adapted, no interest. However, Cllr Graham contacted Reepham School which may have an interest.

**Item 16.6:** Letter from Bowls Club – reply sent.

**Item 16.7:** Letter from a member of the public regarding the Parish Council – reply sent

**Item 17:** Possibility of defibrillators located within the Parish - Cllr Meader sent a notification for the Hill and Vale to gauge interest in the workshop. BT contacted to see if structure can be left – awaiting reply. Hockering Clerk contacted about their defibrillator – she replied explaining that there had been no vandalism or problems and it was recommended.