

# LYNG PARISH COUNCIL

Heidi Frary  
Locum Clerk to Lyng Parish

2<sup>nd</sup> January 2018

## Meeting of the Parish Council, Thursday 11<sup>th</sup> January 2018 in Lyng Church, at 7.30 pm

You are hereby summoned to attend the next meeting of the Parish Council.

### AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest in items on the agenda
3. To receive a report presentation from David Allfrey, NCC Highways. This will include an opportunity to hear from members of the public (members of the public are allowed a maximum of 3 minutes each)
4. To approve the minutes of the Parish Council meeting held on 1<sup>st</sup> and 20<sup>th</sup> November 2017.
5. Matters arising from the minutes.
6. To report progress on items not on the agenda from the last meeting:  
Playing Field Inspections  
Consideration of any action to take in response to the tree inspection
7. Open forum for Public Participation: an opportunity to hear from members of the public (members of the public are allowed a maximum of 3 minutes each) further comments relating to Highways will not be heard at this point.
8. Planning matters
  - 8.1 To receive results of planning applications:  
3PL/2017/1438/HOU – 1 Yew Barns, Primrose Green, Lyng. Extension to rear of property. Approved.
  - 8.2 To comment on planning application received:  
3PL/2017/1535/HOU: 13 Elsing Road, Lyng – demolition of garage and the erection of single storey extension.
9. Clerks Report
10. Finances
  - 10.1 To acknowledge and approve the payments list

10.1.1 Ovington Parish Council (locum Clerk January)	£450.00
10.1.2 Ovington Parish Council (locum Clerk February)	£360.00
10.1.3 H Frary Expenses (2017)	£64.97
10.1.4 A T Coombes (Tree Survey)	£250.00 + VAT
10.1.5 Community Car Share	tbc
  - 10.2 To acknowledge and approve the receipts list
    - 10.2.1 None
  - 10.3 To update the Bank Mandate form to reflect the change in personnel
  - 10.4 To agree to the budget and therefore precept request for 2018/19

**11. Highways:**

- 10.1. To agree a response to the ongoing correspondence from Ben Raynor, Highways Engineer.
- 10.2 Reflector posts of the new footway to Lyng Bridge.
- 10.3 Abattoir Footpath Elsing Road update.

**12. Grounds Maintenance**

- 12.1** To discuss the overflow car park at the Village Hall
- 12.2** Any grounds maintenance issues

**13. Correspondence**

None

**14.** To consider Clerk recruitment and agreement of interim roles.

**15.** To receive Councillors' questions.

**16.** To receive items for the next meeting agenda

**17.** Date and venue for next meeting.

**18. Public participation brief items**

