

## LYNG PARISH COUNCIL

**Sarah Hunter**  
**Lyng Parish Clerk**

**The Martins**  
**Ugate**  
**Swannington**  
**NR9 5AH**  
11 January 2017

**Meeting of the Parish Council, Wednesday 11th January 2017, Lyng Village Hall, 7.30 pm**

You are hereby summoned to attend the next meeting of the Parish Council.

*S Hunter*

### AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest in items on the agenda
3. To approve the minutes of the meeting held on 6<sup>th</sup> November 2016
4. Open forum for Public Participation: an opportunity to hear from members of the public (members of the public are allowed a maximum of 3 minutes each)
5. To receive the following updates:
  - 5.1 Vacancy for a parish councillor
  - 5.2 Public works loan for village hall
  - 5.3 Playground repairs
  - 5.4 Parish partnership bid 17/18
  - 5.5 To receive report following Highways regarding speed sign possible sites
  - 5.6 Tree works
6. Planning matters
  - 6.1 To receive results of planning applications
  - 6.2 To comment on planning application received:  
3PL/2016/1504/HOU
  - 6.3 To comment on amended planning application received:  
3PL/2016/1260/O - Rectory Road, Lyng – 4 proposed eco-houses
  - 6.4 Update on Bailey Lakes
7. To discuss Breckland outdoor sport and play funding
8. To discuss moles in new burial ground
9. To discuss and adopt a Complaints Policy
10. To discuss and adopt a Correspondence Policy
11. Finances
  - 11.1 To set the Parish precept for 2017/18
  - 11.2 To approve the Lyng Parish Council Internal Audit report invoice £150
  - 11.3 To agree and pay Locum's salary and expenses £160.54
  - 11.4 To approve Community Car Scheme costs (November) £109.75

Awaiting December Community Car scheme information

11.5 To approve purchase of Burial Ground gates £300

11.6 To approve and pay clerk's salary and expenses 1 December – 1 January £311.25

11.7 To approve payment of field maple tree £192.00

11.8 To approve purchase of new scanner (up to £100)

11.9 To approve play ground maintenance invoice and to approve payment of work before next meeting

11.10 To approve clerk's induction course £45 and end of year finance course £45

12. Correspondence

12.1 Letters from member of the public concerning...

- drain ditch clearance
- to contribute towards town plan for Dereham and surrounding villages
- remote camera for recording incidents
- to update website to include 2 commons
- Lyng Heath land towards Elsing
- Lyng Fling 2017

12.2 Other correspondence

- River Wensum routine maintenance
- Purchase orders required for Breckland Council suppliers
- Age UK donation

13. To receive Councillors' questions

14. To receive items for the next meeting agenda (8<sup>th</sup> March 2017)

15. Public participation brief items

16. To pass a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:

16.1 Working from home expenses to be agreed

Signed: S.Hunter

Date: 2<sup>nd</sup> January 2017

