

LYNG PARISH COUNCIL

Heidi Frary
Clerk to Lyng Parish

7 March 2018

Meeting of the Parish Council, Wednesday 21st March 2018 in Lyng Church, at 7.30 pm

You are hereby summoned to attend the next meeting of the Parish Council.

AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest in items on the agenda
3. Open forum for Public Participation: an opportunity to hear from members of the public (members of the public are allowed a maximum of 3 minutes each)
4. To approve the minutes of the Parish Council meeting held on 11th January 2018.
5. Matters arising from the minutes.
6. To report progress on items not on the agenda from the last meeting:
Consideration of any quotes for work in response to the tree inspection
7. Planning matters
 - 7.1 To receive results of planning applications:
3PL/2017/1535/HOU: 13 Elsing Road, Lyng – demolition of garage and the erection of single storey extension. - Approved
 - 7.2 To comment on planning application received: None
8. Clerks Report including Action list
9. Finances
 - 9.1 The Council resolves under Regulation 3(1) of the Local Government Pension Scheme Regulations 2013 that Cranworth Parish Council should be designated as being eligible for membership of the LGPS with effect from 1st April 2018.”
 - 9.2 To acknowledge and approve the payments list
 - 9.2.1 H Frary Expenses (January / February) £58.19
 - 9.2.2 Tree works as per quote TBC
 - 9.2.3 To agree the payment of the Clerks wages by standing order, and April Pension contribution
 - 9.3 To acknowledge and approve the receipts list
 - 9.3.1 None
 - 9.4 To updated the Bank Mandate form to reflect the change in personnel
 - 9.5 To consider agree the appointment of an Internal Auditor for the accounts 2017/18
10. Highways:
 - 10.1. To discuss actions in response to the ongoing correspondence from Ben Raynor, Highways Engineer.
 - 10.2. To consider the weight limit proposals suggested by David Allfrey, Highways
 - 10.3 Abattoir Footpath Elsing Road update.

- 10.4 To update the situation regarding signing the agreement for a Permissive Footpath in association with Sparham Parish Council.
11. Grounds Maintenance
 - 11.1 Any grounds maintenance issues.
12. Correspondence
 - 12.1 Email from resident concerning the Multi Sports Area
 - 12.2 Norwich Western Link update
 - 12.3 Email from resident concerning property damage
 - 12.4 Phone call from Swanton Morley Parish Council regarding restricted byway on Lyng Heath
13. To update any information known about Lyng Stores
14. To agree the GDPR Policy and Risk Assessment, Records Management Policy, Standing Orders and Website Privacy Policy
15. To receive Councillors' questions.
16. To receive items for the next meeting agenda
17. Date and venue for future meeting : 16 May, 4 July, 19 September and 21 November at 7.30pm at Lyng Church
18. Public participation brief items
19. Consideration under the Public Bodies and Admission to Meetings Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed.
20. Agreement of Clerks salary and terms and conditions of employment.